

**MINUTE OF MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY,
14 MAY 2024 AT 7PM AT 53 BALLINDALLOCH DRIVE**

PRESENT

Mr A Scott (Chair)
Mrs J Donachy
Ms G O'Hara
Mr J O'Donnell
Mrs C McGuire
Mr N Halls
Mrs R Tinney
Mrs M Hutcheson

IN ATTENDANCE

Mr P Martin (CEO)
Mrs P Munro (Executive Officer)
Mrs L Sichi (Deputy CEO)

1a. APOLOGIES FOR ABSENCE

Apologies were tendered for Mrs E Conwell, Mrs M Smith, Mrs M Anderson, Mr A Young and Ms G Hay.

1b. DECLARATIONS OF INTEREST

None.

1c. RELEVANT BUSINESS ITEMS TO BE ADDED TO AGENDA

None.

2. ADOPTION OF MINUTES MEETING (9 APRIL 2024)

The above was proposed for approval by Mrs J Donachy, seconded by Mr N Halls and unanimously agreed by the MC.

3. MATTERS ARISING FROM MEETING (9 APRIL 2024)

No matters arising.

4. USE OF SEAL (APPROVAL)

The above was approved by Mr N Halls, seconded by Mrs M Hutcheson, and unanimously approved by the MC.

5. GOVERNANCE ISSUES

The CEO referred to the previously circulated report.

5a) CEO's Report

5a.1 The CEO referred to the previously distributed report which covered various updates as follows:

5a.2 Consultation meetings to discuss the proposed transfer to EVH has been held with all staff and unite, both constructive.

- 5a.3 Various communication tools have been introduced to help address the communication point highlighted in the recent IIP report, these include CEO updates and quarterly SKIP meetings. All action points will be worked on fed back to the leadership team.
- 5a.4 Gordon Kerr, Finance & IT Manager is leaving MHA for an opportunity to advance his career. MHA is currently recruiting a Director of Finance.
- 5a.5 The Bluevale Hall lease agreement is currently being reviewed by GCC committee.
- 5a.6 An update our development plans will be submitted to the SHR by 31.05.24.
- 5a.7 Estate Management schedules all in place and on target for 3 weekly cycles and bulk uplift down to two weeks.
- 5a.8 The Housing Officers continue to progress with annual tenancy visits. These have been helpful in gauging service delivery feedback and have provided an opportunity for tenants to discuss ongoing issues.
- 5a.9 The June Milnbank Messenger will be circulated shortly.

5b) MANAGEMENT ACCOUNTS 31.03.22

The CEO presented the financial reports and highlighted various expenditure including staffing costs, running costs, repairs and maintenance and planned investment. Efficiency working practices will continue to be monitored. It is essential that the spend is kept to planned budgets to ensure that the improved financial position is maintained.

5c) EVH REPORT

The Deputy CEO presented the paper previously circulated advising the MC decision of full EVH membership. Following consultation, a ballot was held for those staff who are TU members which resulted in overwhelming majority accepting the move. The above was approved by Mrs R Tinney, seconded by Mrs C McGuire, and unanimously approved by the MC.

5d) NOTE FROM BRIEFING ON DEVELOPMENT 16.04.24

5e) NOTE FROM BRIEFING ASSET MGT. STRATEGY 23.04.24

Note of the above sessions were noted by the MC.

5f) DEVELOPMENT REPORT UPDATE

The above paper was discussed by the MC and subsequently approved by Mrs J Donachy, seconded by Mr N Halls, and unanimously approved by the MC.

5g) APPROVAL OF SUSTAINABILITY POLICY

The Deputy CEO presented the paper previously circulated. This new policy will help to ensure an eco-friendlier approach in our range of services and practices. The above was unanimously approved by the MC.

5k to be noted.

- h) Committee Meeting Schedule 2024
- i) Member Organisation Updates
- j) SHR Compliance Update
- k) GDPR, FOI, NE, Complaints & Compliments

7. A.O.C.B

A leave of absence from the MC request was received from Mr A Young from May to August 2024. This was approved by Mrs R Tinney, seconded by Mr N Halls, and unanimously approved by the MC.

8. DATE OF NEXT MEETING

Tuesday, 11 June 2024 at 7pm



Chair
11.6.24