

**MINUTE OF THE BLENDED MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY, 8 MARCH 2022 AT 7PM**

**PRESENT**

Mr A Scott  
Mrs R Tinney\*  
Mr A Young  
Mr N Halls\*  
Ms A Jenkins  
Mr J O'Donnell\*  
Mrs C Mcguire  
Ms M Smith\*

**IN ATTENDANCE**

Mr A Benson (Director)  
Mrs L Sichi (Depute Director)  
Miss C Anderson (CS Manager) \*  
Mr G Kerr (Finance Manager) \*  
Ms E Conway (Observer)

*\*Online attendance via Microsoft Teams*

**1a. APOLOGIES FOR ABSENCE**

Apologies for absence were tendered on behalf of Mrs J Donachy.

**1b. DECLARATIONS OF INTEREST**

**1c. RELEVANT BUSINESS ITEMS TO BE ADDED TO AGENDA**

There was none.

**2. ADOPTION OF MINUTES – 8 FEBRUARY 2022**

The above minutes were proposed for approval by Mr J O'Donnell, seconded by Mr A Young and unanimously agreed by the MC.

**2a. MATTERS ARISING FROM MEETING – 8 FEBRUARY 2022**

In addition to the items noted on the previously circulated report, the Director advised that the Glasgow Alliance Director has resigned. The MC will remain abreast of any updates MHA receives regarding this matter.

The Rehousing of Sex Offenders (RSO) – With regards to the update noted on page 6, the Director advised that himself and the Housing Services Manager attended a meeting on 07.03.22 with the Health and Social Care Partnership (HSCP). It was confirmed that GCC deem it acceptable for referrals relating to the RSO to be done through the Section 5 referral process and stated that MHA has a legal responsibility, under legislation, to accept referrals via this procedure. MHA acknowledged this however, stressed that we cannot and will not accept referrals for RSO's without a memorandum of understanding in place, which we don't have, and reiterated that MHA will not sign the Information Sharing Protocol and have no intention of rehoming sex offenders.

The MC once more wished to record that MHA has little confidence in the procedures for handling RSO's when they are rehomed within the Community. Furthermore, MHA's properties and the composition of the community, is not appropriate for RSO's; there are a vast number of children residing within the local area, as well as schools and nurseries. Following discussion, the Management Committee reaffirmed MHA's position that we will decline any Section 5 Homelessness Referrals received for RSO's.

**3. ADOPTION OF MINUTES SPECIAL MEETING – 22 FEBRUARY 2022**  
The above minutes were proposed for approval by Mr A Young, seconded by Mrs R Tinney and unanimously agreed by the Management Committee.

**3a. MATTERS ARISING FROM MEETING – 22 FEBRUARY 2022**  
The items listed on the previously circulated report were noted by the MC.

**4. USE OF SEAL**  
The above report was proposed for approval by Mr A Young, seconded by Ms A Jenkins and unanimously agreed by the MC.

**5. GOVERNANCE ISSUES**

- a) P&C Annual Staffing Report 2022 – The Depute Director referred to the above confirming that the Governance Sub-Committee reviewed and discussed the report, in detail, at their recent meeting on 28.02.22 where it was recommended to present to the MC for final approval. Consequently, the Depute Director presented the report, highlighting the salient points, including the short, medium, and long-term actions. Following discussion, the Report was proposed for approval by Mr A Young, seconded by Mr N Halls and unanimously approved by the MC.
- b) SHR Engagement and c) Model Rules Update - The MC were asked to note the contents of the updates of the previously circulated report.
- c) Note of Audit & Risk Sub-Committee 15.02.22 - The External Audit Tender was formally adopted at the above meeting. The Invitation to Tender (ITT) has now been published on Public Contracts Scotland, with the closing date for returns set for 01.04.22. As per the timetable in the ITT, interviews/presentations will be held week commencing 25.04.22. The Finance Manager will contact the MC in due course to determine if any Members are interested in forming the interview panel.
- d) Note of Governance Sub-Committee Meeting 28.02.22 - The Governance Sub-Committee reviewed the draft Voluntary Recognition Agreement (VRA) with Unite the Union and recommended presentation to the MC for final approval. Following discussion, this was proposed for approval by Mr N Halls, seconded by Mr A Young and unanimously approved by the MC.

The Depute Director confirmed that a meeting has been arranged with the Regional Officer from Unite the Union, Linda Pollock-Wilson, on 14.03.22 to provide background information on MHA, as well as an insight into the nature of our business. Afterwards, the Regional Officer will meet with the staff who have expressed an interest in becoming a Trade Union Rep, to provide them with information surrounding the responsibilities attached to this role.

*Mr G Kerr joined the meeting at this point.*

- e) Insurance Renewal Tender – The Finance Manager referred to the previously circulated report advising that MHA's current insurance contract covering property and property owners' liability has been running since 2016. Therefore, the report is to advise of the results of the Insurance

Renewal Tender exercise, conducted by Bruce Stevenson (Insurance Brokers), and subsequently approve the recommended Insurer based on the Invitation to Tender scoring in the Tender report issued by the Broker.

Only 3 Insurance providers registered an interest when the Contract was published and at the closing date, 2 Tenders were returned. One from Avid, MHA's current insurance provider and another from NIG. The prices of the premium from each insurer were close (a difference of £8K), the quality scoring was even closer. Therefore, upon reviewing both Tenders thoroughly, Bruce Stevenson recommended that MHA award the Contract to NIG, as we will make a saving of £8K without compromising the quality of service. NIG uses the same Loss Adjuster as Avid and will have full access to MHA's claims history which will allow for a seamless transition. In terms of governance, the Finance Manager confirmed there shouldn't be any issues changing the provider as the appropriate tendering procedures, facilitated by an External Broker, have been followed. Therefore, the transfer of services should be deemed acceptable.

Following discussion, the decision to appoint NIG as MHA's new Insurance Provider was proposed for approval by Mr A Young, seconded by Mrs R Tinney and unanimously approved by the MC.

*Mr G Kerr left the meeting at this point.*

- f) KPI's 2021/22
  - h) Committee Meeting Schedule 2022
  - i) SHR Compliance Update
  - j) GDPR, FOI, NE, Complaints & Compliments
- The abovementioned items 5g – 5j, were noted by the MC.*

## **6. PRECIS FROM SUBSIDIARY BOARD MEETINGS**

- a) MCE Board Meeting 14.02.22 – A Member raised concerns regarding a residents welfare and requested this be passed to the Community Engagement team for support to be provided via the Tenancy Support Service. The Depute Director noted this request.

Sports Hub Co-ordinator - The MC endorsed the MCE Board's appreciation to the Sports Hub Co-ordinator for the immense improvements he's made to the facility, the income generated, and the increase in the Hub's popularity within the Community, in a short space of time. The MC unanimously expressed their delight in the success of the Hub and commended the Sports Hub Co-ordinator for his outstanding efforts. The Directorate advised of the recent conversation with the Sports Hub Co-ordinator to develop his role within MHA. Through the vast amount of experience, he gathered within his previous role as Police Inspector, the Sports Hub Co-ordinator's knowledge surrounding public reassurance, anti-social behaviour, CCTV, and the Police Initiative is an asset to MHA; his familiarity and understanding of the law is extremely valuable and this is a quality that MHA wishes to utilise, for the greater good of the community, as the employees' role develops in the future.

MCE Board Meeting 14.03.22 – At the request of the MC, the start time for the above will be changed from 6.30pm to 7pm, to allow Board Members to attend the Ukraine Fundraising event within Alexandra Park.

**7. A.O.C.B**

- a) Possible Development Projects – The Director provided the MC with an update confirming that GCC have issued MHA with a proposal to acquire the land for de minimis value; £147K, £3K per unit, based on building 49 units onsite. In view of this, MHA has appointed Gail Sheriff, Development Consultant, to complete a cost plan exercise to determine if it is financially feasible for MHA to progress with the development plans. Within the next few months, the cost plan will be produced. However, if MHA incur any costs during this process and the exercise concludes that it is not financially feasible for MHA to continue with the development plans, GCC will reimburse the full cost.

As MHA hasn't undertaken any development work for a long period of time, there is no paperwork or formal procedures in place. Therefore, to apply for and receive grant funding as part of the cost planning exercise, the Director asked the MC to approve the following signatories: Alan Benson (Director), Linda Sichi (Depute Director), Gordon Kerr (Finance Manager), Catherine Thom (Finance Officer) and Gail Sheriff (Development Consultant).

Following discussion, the above signatories were proposed for approval by Mr A Young, seconded by Mr N Halls and unanimously approved by the MC.

- b) Whitehill Pool – The Director advised, for noting purposes, that he recently attended a meeting regarding the above alongside Counsellor Casey. As the MC are aware, Architects completed a feasibility study which concluded that the building could be upgraded and renovated over time, to sustain its existence within the Community, and spread the cost. However, at the meeting, Glasgow Life (GL) expressed that to demonstrate VFM, they are of the view that a complete remodelling of the building (demolished and rebuilt) is required, which is projected to cost in the region of £17m, which they are not able to fund. Going forward, MHA have requested that GL involve the local community in future discussions surrounding their remodelling proposals.

**7. DATE OF NEXT MEETING:**

Tuesday, 12 April 2022 at 7.00pm



**Chair**

**12.04.22**