

MINUTE OF THE BLENDED (ONLINE & IN OFFICE) MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY, 10 AUGUST 2021 AT 7PM

PRESENT

Mr A Scott
Mrs R Tinney*
Mrs M Anderson*
Mr N Halls*
Mrs L Williams
Mrs C McGuire
Mr J O'Donnell*

(*Online attendance)

IN ATTENDANCE

Mr A Benson (Director)
Mrs L Sichi (Depute Director)
Miss C Anderson (CS Manager)*

1a. APOLOGIES FOR ABSENCE

Councillor E McDougall, Mrs M Smith, Mr A Young, Mrs M Hutchison and Mrs J Donachy.

The Depute Director advised that Mr J McGuirk has requested a leave of absence for a period of 3 months (August – October), due to personal reasons. The leave of absence was unanimously approved by the Management Committee.

1b. DECLARATIONS OF INTEREST

There was none.

1c. RELEVANT BUSINESS ITEMS TO BE ADDED TO AGENDA

There was none.

1d. REVISED MODEL RULES 2020

Due to ongoing IT issues caused by the recent adverse weather conditions, it was agreed to reschedule the presentation from BTO Solicitors, regarding the revised Model Rules 2020, to 24.08.21.

2. ADOPTION OF MINUTES – 8 JUNE 2021

The above minutes were proposed for approval by Mr A Scott, seconded by Mr N Halls and unanimously agreed by the Management Committee.

3. MATTERS ARISING FROM MEETING – 8 JUNE 2021

The Director confirmed that since the letter outlining MHA's concerns regarding the implementation of the Local Lettings Plan 2021/22, was emailed to Pat Togher from GCC in June 2021, communication between MHA's Housing Services Manager and HSCP in relation to homeless referrals, has vastly improved.

4. USE OF SEAL

The above report was proposed for approval by Mr A Scott, seconded by Mrs C McGuire and unanimously agreed by the MC.

5. GOVERNANCE ISSUES

- a) Briefing Model Rules Session 29.06.21- The notes from the aforementioned meeting were proposed for approval by Mr N Halls, seconded by Mrs R Tinney and unanimously approved by the Management Committee.
- b) Governance Sub-Committee Meeting 28.07.21 – The Depute Director advised there were 2 key matters discussed at the above meeting: 1) Draft Model Rules 2020 and 2) Voluntary Recognition Agreement (VRA). With regards to the VRA, ACAS have agreed to draft an agreement for both MHA and Unite the Union to review collectively. Following discussion, the notes from the meeting were proposed for approval by Mr N Halls, seconded by Mrs R Tinney and unanimously approved by the Management Committee.
- c) SGM/AGM Arrangements (SGM Rule Change) – The Depute Director referred to the previously circulated report highlighting the format of the SGM and AGM for approval by the Management Committee.

With regards to the composition of the MC and Rule 37.1.2 "*Up to one Committee Member may be a local Councillor proposed by GCC and co-opted by the Committee of Management*" the Depute Director reminded Members that they must approve this Rule each year prior to the AGM. Following discussion, the MC agreed to retain the current arrangements for the 2021 AGM.

In relation to the election of Committee Members, and the 4th Committee Member who is required to stand down and seek re-election at the 2021 AGM, Mr N Halls volunteered himself. However, following discussion, it was agreed to further discuss this matter at the MC Meeting in September, and potentially draw names from a hat to demonstrate fairness.

The remainder of the report was duly noted by the MC.

- d) Governance Sub-Committee 07.06.21 – The notes from the aforementioned meeting were proposed for approval by Mr A Scott, seconded by Mr N Halls and unanimously approved by the Management Committee.
- e) Regulation Update - The Director informed the MC that Burness Paull Solicitors received a response to their letter dated 21.06.21, from the SHR, on 04.08.21. A copy of the response will be circulated to the MC after the meeting. Once reviewed, the MC were invited to provide feedback for inclusion within Burness Paull's response. In the meantime, they will continue to work on their draft

letter. It was confirmed that the SHR are continuing to engage with MHA on matters relating to Notifiable Events and Payments and Benefits.

- f) Briefing Rent Scrutiny Session 15.06.21 – The notes from the aforementioned meeting were proposed for approval by Mr A Scott, seconded by Mrs R Tinney and unanimously approved by the MC.
- g) Coronavirus Plan Update
- h) Meeting Schedule 2021
- i) KPI's 2021/22
- j) SHR Compliance Report
- k) GDPR, FOI, NE, Complaints & Compliments

The abovementioned items 5g – 5k, were duly noted by the MC.

6. **A.O.C.B**

1) Verbal Feedback from BP Away Day – The MC provided positive feedback on the above. The Members found the group sessions interesting and noted that each group reached the same conclusions and there were similar themes raised during the discussions. A Member stressed the importance of incorporating the phrase "Building Back Better" into as much dialogue with staff as possible. Also, include within relevant documentation such as the Business Plan 2020/23, staff newsletters, intranet, email communication etc. This was noted by the Directorate.

2) Former Haghill Primary School – Following on from a partial roof collapse, GCC have taken the decision to fully demolish the building as soon as possible and branded the site dangerous and unsafe. The Director is attending a meeting onsite with Council Officers on 12.08.21, to discuss GCC's proposal for a Nominated Disposal of the site, to MHA. The MC will be updated accordingly.

3) Shop Unit, 55 Harcourt Drive – A Member queried if the tenant leasing the above has started paying rent for the lease. The Director advised that initially, it was agreed for the tenant to cover the cost of the utilities bills only, until he'd established himself within the area and built a reliable clientele. The Director will arrange to meet with the tenant and update the MC on the agreed arrangements, at the next meeting.

7. **DATE OF NEXT MEETING** Tuesday, 14 September 2021

