

MINUTE OF THE MANAGEMENT COMMITTEE MEETING HELD ON TUESDAY, 9 FEBRUARY 2021 AT 7PM VIA 3CX VIDEO CONFERENCING SYSTEM

PRESENT

Mrs L Williams (Chair)
Mrs R Tinney
Mrs M Hutchison
Mr J O'Donnell
Mrs M Anderson
Councillor E McDougall
Mr N Halls
Ms M Smith
Mrs C McGuire
Ms A Jenkins
Mr A Scott
Ms G O'Hara

IN ATTENDANCE

Mr A Benson (Director)
Mrs L Sichi (Depute Director)
Miss C Anderson (Depute HR Manager)

1a. APOLOGIES FOR ABSENCE

Mr A Young, Mr J McGuirk and Mrs J Donachy.

1b. DECLARATIONS OF INTEREST

Declarations of Interest were confirmed by Councillor E McDougall and Mrs L Williams respectfully in terms of item 5(b). The Management Committee agreed to delay the discussion of the above mentioned agenda item to the end of the meeting.

1c. RELEVANT BUSINESS ITEMS TO BE ADDED TO AGENDA

There was none.

2. ADOPTION OF MINUTES – 19 JANUARY 2021

The above Minutes were proposed for approval by Mrs R Tinney, seconded by Mr N Halls and unanimously agreed by the Management Committee.

2a. MATTERS ARISING FROM MEETING – 19 JANUARY 2021

The Director referred to the previously circulated report for noting. In relation to the Homeless Alliance, the Housing Services Manager received confirmation that the Alliance are in the process of appointing their Director, following a successful recruitment process. The Committee were assured they will remain abreast with any developments.

3. ADOPTION OF MINUTES SPECIAL MEETING – 2 FEBRUARY 2021

The above Minutes were proposed for approval by Mrs R Tinney, seconded by Mr N Halls and unanimously agreed by the Management Committee.

3a. MATTERS ARISING FROM SPECIAL MEETING – 2 FEBRUARY 2021

There was none.

4. USE OF SEAL

The above report was proposed for approval by Mr N Halls, seconded by Mrs R Tinney and unanimously agreed by the Management Committee.

5. **GOVERNANCE ISSUES**

- a) Review of MHA Code of Governance – The Depute Director referred to the previously circulated report highlighting the proposed changes. Following discussion, the revised Code of Governance was proposed for approval by Mr N Halls, seconded by Ms M Smith and unanimously approved by the MC.

Councillor E McDougall and Mrs L Williams declared an interest in the undernoted agenda item and left the meeting at this point. NOTE: This matter was discussed at the end of the meeting.

- b) Regulation Update – Confidential Report

NOTING:

- c) Coronavirus Plan Update – This was noted by the MC. It was confirmed that the Coronavirus Plan is published on the MHA website and it is updated in line with government announcements.

Police Scotland Complaints (Covid-19) – The Director advised that over the last 2 weeks, Police Scotland have received an anonymous complaint from a local resident(s), on 2 separate occasions, alleging that MHA Operatives are failing to follow the SGs social distancing protocols and wear the relevant PPE. Following internal investigations, the MC were advised that there is no substantial evidence in support of these allegations. A Member wished to record that whenever they witness MHA Operatives working within the area, they are wearing the relevant PPE and adhering to social distancing guidelines at all times.

Staff Perception Survey – A Member suggested undertaking the above to determine how staff are coping, whilst working under the current Covid-19 conditions. The Depute Director confirmed that every employee who returned to work from furlough attended a meeting with HR which included advising of the support available to them and Covid-19 risk assessments relative to their working practices. However, conducting a Staff Perception survey will be explored further.

- d) Update on Governance Action Plan – Confidential Report

e) KPI's at 31.01.21

f) SHR Compliance Report

g) GDPR & Freedom of Information Requests

The abovementioned items 5e – 5g, were duly noted by the Management Committee.

6. **A.O.C.B.**

- 1) Cycle Store Pilot – Councillor E McDougall advised one of the planned Cycle Store Pilot being rolled out by GCC is located at 248 Meadowpark

Street. There is no information on how residents would access these stores, however, Councillor McDougall is seeking to arrange an online discussion with relevant GCC Officers regarding this Pilot. The Committee will remain updated with any developments.

2) MPS Board Meetings – A Member queried the procedure for reviewing the Management/Estates Services Fee for factored owners; as this is normally agreed every February. However, the meetings have reduced to two per year. The Director explained that, going forward, the intention is to include these fees within the overall MHA budget setting discussions, as all key financial decisions will form part of the Budget Setting Strategy and will subsequently be reported to the MC for approval.

- 7. DATE OF NEXT MEETING:**
Tuesday, 9 March 2021 at 7.00pm.